



# Office of the City Clerk

Weekly Report – for Week Ending June 1, 2018

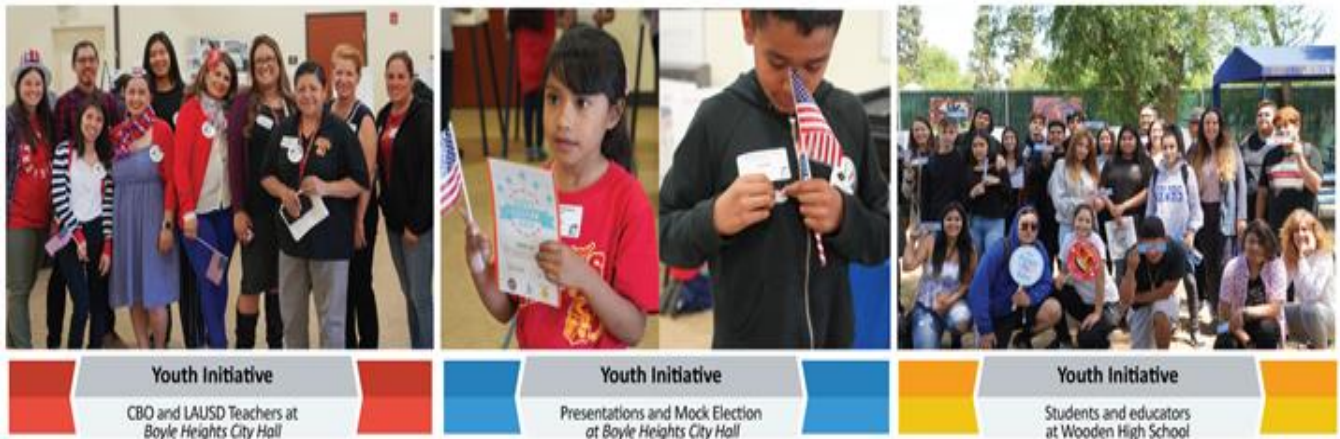
## OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

### Elections

The City Clerk's team, under the New Americans Initiative, registered new citizens at a naturalization ceremony held at the Convention Center. Staff shared voter guides with over 800 in attendance and registered 130 new voters.

Mock elections and civic engagement presentations were held at the following high schools: Animo South Los Angeles, Miguel Contreras Learning Complex, Los Angeles School of Global Studies, Santee High School and Verdugo Hills High School. Approximately 500 students participated and 269 registered or pre-registered to vote.

A mock election was also held in collaboration with El Centro de Ayuda (CBO) and LAUSD at the Boyle Heights City Hall, where both students and educators participated in the event.



### *Neighborhood Council (NC) Elections*

The results for the Westwood Neighborhood Council Subdivision Election were certified on Friday, May 25. No challenges were filed for this election.

The Historic Cultural Neighborhood Council Subdivision Election will take place on Thursday, June 7.

Staff continues to process Vote-By-Mail (VBM) applications for the Wilshire Center-Koreatown Subdivision Election scheduled for June 19. To date, 9,941 VBM applications have been received.

### Neighborhood and Business Improvement Districts (BIDs)

Renewal Ordinances of Intention were adopted in Council for the Byzantine Latino Quarter-Pico Blvd., Melrose and Historic Core BIDs.

### Council (NC) Funding

To date, the NC system has committed almost 80% of its \$4.2M annual budget allocation. June 1 is the deadline for NCs to request funding resulting in check payments. Credit card purchases may continue with Board approval through June 20.



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## **Records Management**

The City Archivist, in conjunction with the Los Angeles City Historical Society and the Los Angeles Public Library, will host a presentation by City Councilperson Mike Bonin on “The Faces of Change in the 11th Council District” on Sunday, June 10, at 2:00 p.m. in the Mark Taper Auditorium of LAPL.

<https://www.facebook.com/events/834476830085522/>

The CLA's Office researched the “Port Driver Bill of Rights,” which the City Council supported via a resolution in 2000.

## **Systems**

Staff developed a program script to constantly monitor the Office of the City Clerk's public-facing websites for power outage issues. When a website is down, an automated email is sent to notify staff of the outage. This is a proactive measure that the department is taking to ensure our online services are available to the public without interruption.

Two additional modules will be added to the NC Funding application. One is the ability to track event requests through the online funding portal. The second is to build a workflow for electronic signing of contracts online. Detailed requirements will be discussed in the coming weeks.